

Item 5a Budget Report

Report to: STaR Procurement
Date: 18 December 2014
Report for: Joint Committee Meeting 20th January 2015
Report author: T&R Senior Accountant

<p style="text-align: center;">STaR Revenue Budget Monitoring 2014/15 – Period 8 (April 2014 – Nov 2014 inclusive)</p>
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1 Outturn

1.1 The current approved expenditure revenue budget for the year is £1,232k and the forecasted outturn is £1,129k. This £(103)k favourable variance is 9.1% of the total expenditure budget.

2 Variations to Budget

2.1 The following details the £(103)k favourable variances and reasons to which the variances relate:

- a) **£ (122) k favourable, vacancy management;** Since the establishment of STaR there has been several vacant posts.
- b) **£(48) k adverse, agency, staff advertising, additional resources;** in order to increase the capacity of the STaR it has been necessary to buy in specialist support from another council to support staff in the first half of the year. There are other residual agency and advertising costs resulting from the formation of the shared service.
- c) **£ (30) k favourable, running costs;** the running costs budget is forecasted to be underspent mainly due to the lower than anticipated transport, subscription and other costs. This has been offset by the ICT set up costs for laptops and mobile phones £(10)k.
- d) **£103k– current forecasted underspend;** which will be carried forwards as an earmarked reserve.

Period 8 Forecasted Outturn revenue expenditure and income variances

	Full Year Budget £000's	Total Months 1-8 £000's	Projection to End of Year £000's	Forecast Year End Total £000's	Ove
Employees	1,005	531	351	882	
Agency	0	6	42	48	
Staff Advertising	0	1	0	1	
TOTAL EMPLOYEE COSTS	1,005	538	394	932	
Premises	4	0	1	1	
Transport	20	3	4	7	
Equipment	1	0	0	1	
Catering	4	0	1	1	
Office Equipment	4	1	1	2	
Consultants Fees	49	13	30	43	
ICT Costs including telephones	26	16	21	36	
Subscriptions	12	0	0	0	
Other	2	0	1	1	
RUNNING COSTS	122	33	59	92	
SUPPORT SERVICES COSTS	105	0	105	105	
Reserve Contribution			103	103	
TOTAL EXPENDITURE	1,232	571	661	1,232	